

Instructions for Organiser to Request for the Test

Go to the web-browser and type <http://spoken-tutorial.org> . Login using your username and password. Then, go through the following steps-

Please note that the Invigilator's name has to be decided before the Organiser makes a test request.

Step 1 : To request for the Test

- Click on “**Request For Test**”. You will see a form.
- Fill in the details namely **Academic Center Code, Department, Preferred Test Date, Preferred Test Time, FOSS Category, Invigilator's Name, Preferred language** .
- Click on **Submit**.
- You will get a notification mail regarding the approval of the test with the **Test Code** just as you got for the workshop.
N.B.: If you do not get the notification mail you can check the status in **Approved Assessment Tests**, which will also indicate the **Test Code**.
- Give the **Test Code** to the participants on the day of the test.

If you are requesting the Test for C and C++ you have to make two separate test requests one for C and the other for C++.

Please go through the Instructions for taking the Self Workshop Assessment Test (SWAT) so that you become familiar with the test taking procedure and can guide the participants.